

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
BROWNFIELDS QUARTERLY PROGRESS REPORT**

QUARTERLY REPORT NO. 4

**REPORTING PERIOD – JULY 1, 2020
THROUGH SEPTEMBER 30, 2020**

for

**CITY OF OLYMPIA, WASHINGTON
COOPERATIVE AGREEMENT
BF – 01J66201 - 0**

OCTOBER 9, 2020

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
BROWNFIELDS QUARTERLY PROGRESS REPORT**

**OLYMPIA, WASHINGTON
BROWNFIELDS ASSESSMENT GRANTS
COOPERATIVE AGREEMENT #BF01J66201-0
Quarterly Report No. 4
July 1, 2020 through September 30, 2020**

1.0 INTRODUCTION

The City of Olympia prepared this Quarterly Progress Report to document activities under the Olympia Regional Coalition U.S. EPA Hazardous Substances and Petroleum Assessment program. This report outlines activities and key measures documented from July 1, 2020 through September 30, 2020 (Reporting Period No. 4).

1.1 MODIFICATIONS TO THE WORK PLAN

The tasks reported within this Quarterly Report were conducted in accordance with the Coalition's work plan submitted to U.S. EPA. No modifications to the work plan were made during Reporting Period No 4.

2.0 ACTIVITIES FUNDED UNDER BROWNFIELDS ASSESSMENT GRANT

TASK 1 –Programmatic:

The following activities have been completed during Reporting Period No. 4:

- Completion of the required grant activity reporting.
- Recurring meetings between the City and PIONEER (the environmental consultant) to discuss grant progress.
- Indirect administrative costs.

TASK 2 –Community Outreach and Site Inventory:

During Reporting Period No. 4, the following Community Outreach and Site Inventory activities were completed under the Assessment Grant:

- Ongoing discussions with citizens interested in or actively pursuing properties using grant funds.

TASK 3 –Site Assessments:

During Reporting Period No. 4, the following Site Assessment activities were completed under the Assessment Grant:

- Continued Phase II ESA work for the Hardel Mutual Plywood site (Phase II ESA report pending)
- Completed a Phase II ESA for 209 NE Washington Street
- Submitted a SAP Addendum for additional Phase II ESA work at 209 NE Washington Street.
- Completed a Phase I ESA for the Murphy Property (vacant land along Deschutes Parkway)
- Began a Phase I ESA for the Ensign Road Extension Property (vacant land between Martin Avenue and Pacific Avenue)

TASK 4– Cleanup and Reuse Planning

During Reporting Period No. 4, no Cleanup and Reuse Planning activities were completed under the Assessment Grant:

3.0 ACTIVITIES FUNDED BY OTHER LEVERAGED SOURCES

There were no activities funded by other leveraged sources associated with the Assessment Grant during Reporting Period No. 4 other than the following:

- Over \$100,000 in private funds are currently being used to complete additional Phase II ESA and potentially remedial work at the Hardel Mutual Plywood site

4.0 ANTICIPATED GRANT-FUNDED ACTIVITIES FOR NEXT QUARTER

The following activities are anticipated during the next Quarterly Reporting Period (October 1 through December 31, 2020):

- Expansion of Site Inventory
- Phase I ESAs
- SAPs
- Phase II ESAs

5.0 BUDGET STATUS

The expenditures incurred during Reporting Period No. 4 were: \$29,776.38. Funds spent during previous reporting periods were \$88,500.63. The dollar amount remaining in the grant budget is \$481,722.99.

TABLE 1
Quarterly Budget Report #4
BROWNFIELD HAZARDOUS SUBSTANCES AND PETROLEUM ASSESSMENT
Olympia, Washington
Cooperative Agreement #BF - 01J66201 - 0
July 1 - September 30, 2020

Budget: Hazardous Substances and Petroleum (\$600,000)

Budget Categories	Task 1: Programmatic				Task 2: Community Outreach and Site Inventory			
	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining
Personnel	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Travel	\$2,600.00	\$0.00	\$1,831.28	\$768.72	\$800.00	\$0.00	\$0.00	\$800.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$1,005.00	\$2,951.00	\$3,049.00
Indirect Administrative	\$30,000.00	\$3,860.23	\$9,958.40	\$20,041.60	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$38,600.00	\$3,860.23	\$11,789.68	\$26,810.32	\$12,800.00	\$1,005.00	\$2,951.00	\$9,849.00
	Task 3: Site Assessment				Task 4: Cleanup and Reuse Planning			
	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining
Personnel	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$476,600.00	\$24,911.14	\$103,536.33	\$373,063.67	\$63,000.00	\$0.00	\$0.00	\$63,000.00
Indirect Administrative	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$476,600.00	\$24,911.14	\$103,536.33	\$373,063.67	\$72,000.00	\$0.00	\$0.00	\$72,000.00

Grant total: \$600,000.00
Total grant funds remaining: \$481,722.99